**GARMS Committee Annual Work Plan 2023/24**

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| **20 September 2023** | **Decision** | **Corporate Director & Lead Officer** |
| Annual Accounts 2021/22 | To approve the annual accounts 2021/22 | Interim Director of Finance & Assurance  (Sharon Daniels) |
| Internal Audit Annual Plan & Audit Charter 2023/24 | To approve the Internal Audit Annual Plan & Charter 2023/24 | Interim Director of Finance & Assurance  (HIA & CAFT) |
| Internal Audit Year End Report 2022/23 | For information and comment | Interim Director of Finance & Assurance  (HIA & CAFT) |
| CAFT Year End Report & Anti Fraud 2022/23 | For information and comment | Interim Director of Finance & Assurance  (Justin Phillips) |
| Corporate Risk Register Update | For information and comment | Managing Director  (Alex Dewsnap) |
| GARMS Committee - Annual Report 2022/23 | For information and comment | Chair of GARMS  (HIA & CAFT) |
| Internal Audit Red Assurance Follow Up – if necessary | For information and comment | Interim Director of Finance & Assurance  (HIA & CAFT) |
| GARMS Committee Work Programme **(NEW)** | For information and comment | All |

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| **October/early Nov 2023??**  **Special Meeting- TBC** | **Decision** | **Corporate Director & Lead Officer** |
| Annual Accounts 2022/23  Reliant on 2021/22 accounts being cleared by the external auditors & their 2022/23 plan being ready | To approve the annual accounts 2022/23 | Interim Director of Finance & Assurance  (Sharon Daniels) |
| Review of Annual Governance Statement 2022/23 | For information and comment | Interim Director of Finance & Assurance  (HIA & CAFT) |
| Mazars Audit Plan 2022/23 | For information and comment | Interim Director of Finance & Assurance  (Sharon Daniels)  External Auditor |

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| **29 November 2023** | **Decision** | **Corporate Director & Lead Officer** |
| Treasury Management Mid-Year Report 2023/24 | For information and comment | Interim Director of Finance & Assurance  (Bola Toban) |
| Overview of Complaints  (incl. Local Government Ombudsman Complaints,  General Complaints & Whistleblowing, Members Complaints) | For information and comment | Interim Monitoring Officer  (Jessica Farmer) |
| GARMS Committee Work Programme | For information and comment | All |

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| **31 January 2024** | **Decision** | **Corporate Director & Lead Officer** |
| Update from External Audit | For information and comment | Mazars |
| Corporate Risk Register Update | For information and comment | Managing Director  (Alex Dewsnapp) |
| Internal Audit & CAFT Progress Report **(NEW)** | For information and comment | Interim Director of Finance & Assurance  (HIA & CAFT) |
| Review of Treasury Management Strategy | For approval | Interim Director of Finance & Assurance  (Bola Toban) |
| Internal Audit Red Assurance Follow Up – if necessary | For information and comment | Interim Director of Finance & Assurance  (HIA & CAFT) |

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| **3 April 2024** | **Decision** | **Corporate Director & Lead Officer** |
| Update from External Audit | For information and comment | Mazars |
| Corporate Risk Register Update | For information and comment | Managing Director  (Alex Dewsnap) |
| Internal Audit & Corporate Anti Fraud Annual Plan 2024/25 | For approval | Interim Director of Finance & Assurance  (HIA & CAFT) |
| Internal Audit Red Assurance Follow Up – if necessary | For information and comment | Interim Director of Finance & Assurance  (HIA & CAFT) |
| GARMS Committee Work Programme 2024/25 | For information and comment | All |