**GARMS Committee Annual Work Plan 2023/24**

|  |  |  |
| --- | --- | --- |
| **20 September 2023** | **Decision** | **Corporate Director & Lead Officer** |
| Annual Accounts 2021/22 | To approve the annual accounts 2021/22 | Interim Director of Finance & Assurance (Sharon Daniels) |
| Internal Audit Annual Plan & Audit Charter 2023/24 | To approve the Internal Audit Annual Plan & Charter 2023/24 | Interim Director of Finance & Assurance(HIA & CAFT) |
| Internal Audit Year End Report 2022/23 | For information and comment | Interim Director of Finance & Assurance(HIA & CAFT) |
| CAFT Year End Report & Anti Fraud 2022/23 | For information and comment | Interim Director of Finance & Assurance(Justin Phillips) |
| Corporate Risk Register Update | For information and comment | Managing Director(Alex Dewsnap) |
| GARMS Committee - Annual Report 2022/23 | For information and comment | Chair of GARMS(HIA & CAFT) |
| Internal Audit Red Assurance Follow Up – if necessary | For information and comment | Interim Director of Finance & Assurance(HIA & CAFT) |
| GARMS Committee Work Programme **(NEW)** | For information and comment | All |

|  |  |  |
| --- | --- | --- |
| **October/early Nov 2023??****Special Meeting- TBC** | **Decision** | **Corporate Director & Lead Officer** |
| Annual Accounts 2022/23Reliant on 2021/22 accounts being cleared by the external auditors & their 2022/23 plan being ready | To approve the annual accounts 2022/23 | Interim Director of Finance & Assurance(Sharon Daniels)  |
| Review of Annual Governance Statement 2022/23 | For information and comment | Interim Director of Finance & Assurance(HIA & CAFT)  |
| Mazars Audit Plan 2022/23 | For information and comment | Interim Director of Finance & Assurance(Sharon Daniels)External Auditor |

|  |  |  |
| --- | --- | --- |
| **29 November 2023** | **Decision** | **Corporate Director & Lead Officer** |
| Treasury Management Mid-Year Report 2023/24 | For information and comment | Interim Director of Finance & Assurance(Bola Toban) |
| Overview of Complaints (incl. Local Government Ombudsman Complaints,General Complaints & Whistleblowing, Members Complaints) | For information and comment | Interim Monitoring Officer (Jessica Farmer) |
| GARMS Committee Work Programme  | For information and comment | All |

|  |  |  |
| --- | --- | --- |
| **31 January 2024** | **Decision** | **Corporate Director & Lead Officer** |
| Update from External Audit | For information and comment | Mazars |
| Corporate Risk Register Update | For information and comment | Managing Director(Alex Dewsnapp) |
| Internal Audit & CAFT Progress Report **(NEW)** | For information and comment | Interim Director of Finance & Assurance(HIA & CAFT) |
| Review of Treasury Management Strategy | For approval | Interim Director of Finance & Assurance(Bola Toban) |
| Internal Audit Red Assurance Follow Up – if necessary | For information and comment | Interim Director of Finance & Assurance(HIA & CAFT) |

|  |  |  |
| --- | --- | --- |
| **3 April 2024** | **Decision** | **Corporate Director & Lead Officer** |
| Update from External Audit | For information and comment | Mazars |
| Corporate Risk Register Update | For information and comment | Managing Director(Alex Dewsnap) |
| Internal Audit & Corporate Anti Fraud Annual Plan 2024/25 | For approval | Interim Director of Finance & Assurance(HIA & CAFT) |
| Internal Audit Red Assurance Follow Up – if necessary | For information and comment | Interim Director of Finance & Assurance(HIA & CAFT) |
| GARMS Committee Work Programme 2024/25  | For information and comment | All |